

Oxford House School **Local Offer**

School Ethos for SEND.

Oxford House School is inclusive and aims to meet the needs of every pupil. We recognise the importance of quality teaching and that some pupils will, at some stage, require a more personalised approach to enable them to meet their potential. We want our school to be a safe, secure and happy environment where children feel valued and are able to access a balanced, relevant and stimulating curriculum.

We value our relationship with our parents and work together to provide the best possible outcomes for the children and young people in that partnership. We will work within the requirements of the latest SEND Code of Practice.

How can parents/carers find out about our ethos?

- Visit our school
- Meet our SENCO
- Look at our website
- Read our Prospectus
- Read our policy documents and other important documents (on our website).

Partnership Ethos with the school

We believe that home and school should work together in partnership to provide the best possible outcomes for each child. Parents and carers are encouraged to take an active involvement in school work; for example, supporting home learning. We ask parents and carers to share relevant information from home with us and we aim to provide information about each child that is helpful and clear. This will include regular progress reports and information relating to individual plans.

How can parents and carers find out about our partnerships?

- Visit our school
- Talk to our SENCO
- Signposting to additional services.

Arrangements for consulting with children and young people with SEND.

Where appropriate, we will work with all children to discuss their learning and individual needs. We include them in conversations about their progress, welfare and achievements. We aim to include children with SEND in all areas of school life and listen to their views. We want all of our children, including those with SEND, to feel confident and to have high expectations of themselves so that they can achieve.

How can parents and carers find out about our arrangements for consulting with children?

- Speak to the SENCO
- Participate in consultations and review meetings.

Arrangements for responding to complaints from parents of pupils with SEND concerning the provision made at the school.

We encourage parents to raise any questions or concerns with us at an early stage, in order that issues can be resolved quickly and informally. We will look to achieve mutual understanding and agreement about all matters relating to an individual pupil.

Should a parent feel that a significant concern has not been sufficiently resolved, they should address the matter in writing to the Head Teacher in the first instance. The school will then follow the Complaints Procedure where necessary.

How parents can find out how we respond to complaints?

- Look at our Complaints Procedure on the school website (a copy can be requested from the school office).

Where can parents access the Local Offer?

This information will come from the Local Authority but it will be available on-line.

Contact SENCAN at Goodman House, Harlow.
01279 404502. ECC Website.

Identification and Early Intervention.

How does the school identify, assess and make provision for children and young people with SEND?

We aim to identify children with SEND using a graduated approach. This will be done using a range of assessments and observations and gathering evidence from teachers, parents, SENCO, support staff and other relevant professionals. Where a pupil is identified as having additional needs or is attaining significantly below age appropriate expectations then further support will be put in place and recorded on an individualised plan. The plan will be monitored and reviewed on a regular basis, involving parents and children.

The school offers some additional support for SEND children's learning and development. This could be done through group work or one to one support.

How can parents find out how we identify, assess and make provision for children with SEND?

- Speak to your child's class teacher
- Speak to SENCO
- Attend consultations and review meetings

- Refer to individual plans and arrangements

Information on the kinds of SEND provision made in the school.

The school SENCO is experienced and knowledgeable. Teachers and support staff contribute significantly to meeting the needs and raising achievement. The school provides relevant training to staff to ensure current needs are met.

We ensure we have appropriate resources in school to support learning for children with SEND.

How can we find out about our SEND provision?

- Speak to your child's SENCO
- Speak to your child's teacher

Information about the expertise of staff and how specialist expertise will be secured:

All teaching and support staff are responsible for all children in their care, including those with SEND. They are responsible for ensuring the needs of each child are met (education, health and social) and ongoing staff training and development is planned to meet this requirement.

Additional support for children is timetabled by the school as is deemed appropriate, to meet the needs of each individual child.

How can parents find out about the expertise of staff and how specialist expertise could be secured?

- Speak to our SENCO
- Speak to your child's teacher

Information about the schools policies for making provision for pupils with SEND, including effectiveness, assessment and reviewing progress adaptations to curriculum, additional support and wider support.

The progress of all children, including those with SEND, is monitored and assessed regularly (at least termly) by class teachers. If the school has concerns about the progress of an individual pupil, further assessments will be carried out to identify what the barriers are and what could be done to overcome them. Pupils and parents/carers will be consulted where appropriate.

Adjustments to the type of support/level and/or the curriculum will be made where necessary. Any adjustments will be recorded, monitored and evaluated in consultation with pupils and parents/carers. This consultation may involve other professionals or agencies.

How can parents find out about the school's policies for making provision for pupils with SEND, including effectiveness, assessment and reviewing progress, adaptations to curriculum and additional support ?

- Speak to your child's class teacher, either informally or through structured conversations (eg parent consultations, review meetings)
- Read your child's end of year report
- Read the school's latest Ofsted report.

Information about how equipment and facilities to support children and young people with SEND will be secured.

The school makes every effort to ensure all children have full access to the curriculum and, where possible, specific equipment and facilities are provided. These resources can be secured through the school.

The school is mindful of the need to be accessible to children and adults.

How can parents find out about equipment and facilities to support children and young people with SEND?

- Visit the school to view directly the equipment and facilities available to children, including those with SEND.
- See the schools Accessibility Plan

How the school involves health and social care bodies and other agencies in meeting the needs of children with SEND.

The school's policies in regards SEND, safeguarding, equality and welfare make explicit the duty of the school to make referrals or seek advice/support from the local authority and other outside bodies to meet the needs of children with SEND.

How do parents find out about how the school involves health and social care bodies and other agencies in meeting the needs of children with SEND.

- Read school's policies on the school website

Contact details of support services for parents/carers of pupils with SEND, including those for arrangements in accordance with Clause 32.

The Local Authority publishes its own Local Offer which contains contact details relating to support services available to parents and carers of pupils with SEND in Essex.

Examples of support services which can be accessed by parents/carers of pupils with SEND include:

- Parent Partnership www.parentpartnership.org.uk
[www.essex.gov.uk/Education-Schools/Schools/Special- Education-Needs/Pages/Parent-Partnership-Service.aspx](http://www.essex.gov.uk/Education-Schools/Schools/Special-Education-Needs/Pages/Parent-Partnership-Service.aspx)
- Families In Focus www.familiesinfocussessex.org.uk
- National Children's Bureau www.ncb.org.uk

School arrangements for signposting pupils transferring between stages of education and preparing for independent living.

The school will liaise with a range of agencies and professionals during transition periods:

- 'Receiving' schools (new school that pupil is moving to)
- Children's Social Care (where appropriate)
- Specialist Teachers

The school will directly involve the pupil and parents/carers in such arrangements. This will usually involve visits/meetings, induction days.

How do parents find out about school arrangements for supporting pupils transferring between stages of education and preparing for independent living?

- Speak to SENCO's from current school and 'receiving' school
- Attend transition meetings and meet with relevant professionals
- Visit 'receiving' school